



APPLICATION FORM

1 Personal Information

Name		Gender	
Date of Birth		Father's Name	
Age		Nationality	
Marital Status		Eamil Address	
Permanent Address		Current Address	
Religion		Postal Address	
Telephone No.		Mobile No.	

2. Educational qualification

Level	Passed Year	Institute / University	Division

3. Work Experiences

Employer	Job Title	Main Responsibilities	Dates of Employment	Reason for leaving

4. Language Skills

Languages	Level of Spoken competence (e.g. Basic, Intermediate, Fluent)	Level of written competence (e.g. Basic, Intermediate, Advanced)

5. Computer Skills

Please describe your level of computer literacy, stating applications of which you can use competently.

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6. Other Relevant Training / Information

6.1. Please mention other relevant training or information which may support your application.

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6.2. Please state monthly salary you expect for the post you are applying for, NRs:

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7. References (at least two)

Name	Address (include email address and telephone number)

8. General Questions:

8.1. What do you understand by Early Childhood Development and what is your understanding of the activities/responsibilities of the post?

8.2. A) Do you think you are flexible? If so can you give an example?

8.2. B) How do you tackle Stress?

8.3 What do you know about ECEC and why are you attracted to work with this organization?

8.4. If you are selected to work in ECEC, what would be your commitment?

8.5. If you have to work over time (sometimes more than the normal working hour, holidays etc.), how would you feel ?

Signature _____

Date _____

Note: Please attach the following documents:

- 1) Curriculum Vitae
- 2) Copy of Citizenship
- 3) Copy of Academic Certificates (Transcript and Character Certificate)
- 4) Reference Letter
- 5) Hand Written Application Letter

Incomplete Application without above mentioned documents will not be entertained.
Only short listed candidates will be called for the interview.

Please submit this Application form to
The Administrator
Early Childhood Education Centre (P) Ltd
Bhanimandal-13, Lalitpur
P.O.B – 21941 KTM, Nepal
headoffice@ecec.org.np
Ph. 5548439/ 5549063